

To: Cabinet, Archives
From: Kathy Johnson
Subject: Minutes of July 15, 2014
Date: July 15, 2014

Members Present: Anderson, Bertch, Bohnet, Cannell, Depta, Doherty,
Hutchins, Jbara, Johnson, McCurdy and Schlack

Members Absent: Collins, Ives

Staff Absent: Horton

Discussion and Action Items

- Minutes of July 8, 2014 were approved as amended
- Health Focused Campus –
 - On-going: Survey work and environmental assessments, construction estimates & bids, programming and curriculum, food safety program and planning, pavement & drainage, acquiring properties, adjustments to building designs, technology, sustainability and fund raising, exploration of solar power opportunities
 - Introductory activities for new campus programs (including student hoop houses) should be located downtown and involve community partners whenever possible
 - A groundbreaking ceremony for new campus has been tentatively scheduled for Wed. Sept. 10
- Ideas to Improve/simplify services – We need to focus on
 - What KVCC is doing well
 - What KVCC can cut back on/stop doing
 - What efficiencies can be achieved through integration of activities across all areas of the College
 - To broaden perspective we will invite the three new Deans hired last year to visit Cabinet and relay their thoughts on strengths and opportunities for improvement at the College, based on their experiences at other Institutions
- Travel
 - Marilyn Schlack to travel to Thompsonville, Michigan and Traverse City Michigan for the MEDC Executive Committee retreat and the MCCA Trustee summer conference July 21 – July 25.
 - Dennis Bertch, Mike Collins, and Craig Jbara to travel to Traverse City Michigan for the MCCA Trustee summer conference July 24- July 25
 - Linda Depta to travel to Muskegon MI (Westshore Community College) for the MCCA Public Relations Association meeting on July 31

- Patricia Schroeder to travel to Grand Rapids Michigan for the State of Michigan Skilled Trades Training Funding workshop on Aug. 21
- Tom Buszek to travel to Muskegon, MI (Westshore Community College) for the MODAC meeting Aug. 7- Aug 8
- Grants –
 - None

Personnel Items

- Kudos
 - None
- Reality Checks
 - None
- Hires, Resignations and Retirements
 - Resignations:
 - Andrea Inman – Part-time circulation aid.- Request to replace position
 - Byron Foster – Part-time success advocate - Request to replace position

Other

- The I/T Help Desk has been relocated to the TTC computer lab area
- Roof and other structural facility improvement projects are underway. If you are disturbed by the noise from these projects please contact Denise Blanchard for temporary relocation space
- The KVCC Foundation Alumni Advisory Board will be placing a plaque outside the President's Office to recognize the annual distinguished alumni award winner
- A draft update of the Academic Probation Policy (CMOP 6010) was distributed for information. Progress on updating the policy continues
- CMOP 3050 – Intellectual Property Rights- was distributed – First reading requested for Cabinet meeting of July 22
- Michigan Transfer Agreement course detail document was distributed – Information will be placed on website

Next Meeting

The next Cabinet meeting is scheduled for July 22, 2014 at 8:00 a.m. in Room 3365.